



## Tara Redwood School 2017-18 Enrollment Details

Dear Tara Redwood School Families, It is time to register for the 2017-18 school year!

Thank you for selecting Tara Redwood School. We understand that you are placing your trust in us and you can be assured that your child will be educated in a safe, loving, and supportive environment.

Tara Redwood School's unique curriculum supports the development of individuals and communities who are insightful and compassionate. Our philosophy is brought to life through a contemplative, integrated, and practical methodology, which equips children with the self-efficacy, competence and resilience to contribute to the quality of life in their local & global community.

### 2017/18 Enrollment Information

#### New Students

- New Family Enrollment Fee -\$800.00
- Each additional siblings enrollment fee is \$600
- Materials fee \$350 Annually
- Each additional siblings Materials fee \$200

#### Returning Students

Registration details: **TO DO**

- Apply for financial aid if applicable by **March 31st**
- Complete and turn in your registration contract by **April 13<sup>th</sup>**
- Pay your registration fee by **April 13<sup>th</sup>** postmarked, delivered, or charged in office
- Fill out enrollment forms, attached
- Return all forms and paperwork to the office at Village or Redwood Campus by **April 30<sup>th</sup>**
- Turn in a copy of updated immunizations record by the start of school by **August 31<sup>st</sup> 2017**
- Pay tuition in full by **August 31<sup>st</sup>** to receive discount and have an *option* for tuition insurance.



Due Date	Step	Payment Due	Registration Fees
March 13 <sup>th</sup>	Early Registration	March 13 <sup>th</sup> – April 13 <sup>th</sup>	\$550 first student \$450 – each additional sibling
March 31 <sup>st</sup>	Financial Aid Applications online FAST		
April 14 <sup>th</sup>	Regular Registration	April 13 <sup>th</sup>	\$650 first student \$550 each additional sibling
April 14 <sup>th</sup>	Return Signed Contracts to avoid additional \$100 processing fee		
April 14 <sup>th</sup>	Late Registration	April 14 <sup>th</sup>	\$750 per child 10% discount for siblings

**The Annual Materials Fee Includes:**

- Individual Classroom Supplies
- Field Trips/ and Docents
- Tara Redwood School T-shirt
- Yearbook
- Two - Annual Auction Tickets

**New Student Elementary Enrollment Fees – Includes**

- A 6-week - CCC Parent Education Course – Held in the fall. This series of classes will help you understand how to nurture the growth of knowledge, strength and compassion in your children, yourselves and your communities. It is also designed to teach families the Tara Redwood School Philosophy.

**Estimated Additional Expenses:**

Required and optional expenses not covered by our annual fees are listed below.

- Tara Redwood Compassion in Action Hot Lunch Program - \$4.00– per lunch (optional)
- School Pictures (optional)
- Holiday Card Fundraiser (optional)



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## **Methods of Payment:**

Tara Redwood School offers the following payment options.

## **For Enrollment and fees:**

- Check, Cash, Credit Card (*American Express, Visa, MasterCard, and Discover Card*) **plus transaction fee est. 2.5%**

## **For Tuition:**

- Tara Redwood School Monthly Auto Debit Program
- Credit Card - **plus transaction fee est. 2.5%**
- Cash

## **Payment Plans for Tuition:**

- One Payment (2.5% discount if paid by due date) Single Payment Due August 31, 2017
- Two payments (1.25% discount if paid by due dates) Payments Due August 31, 2017 and January 1, 2018
- Monthly payments with payment #1 due on August 31, 2017, or when you enroll. The following payments will be due on the first of each month.

## **Sibling Discount for tuition:**

Tara offers a Sibling discount of 10% for the second child and 20% for the third

## **Fee Schedule for Preschool**

Annual Materials fee is due upon enrollment. \$350 per child / \$200 per sibling

Class	# Students	12 Month Annual Tuition	Monthly payment plan	Total
Young Child 2 days a week – 12 months		\$7,200	\$600.00	
Young Child 3 days a week – 12 months		\$10,800.00	\$900.00	
Young Child 4 days a week – 12 months		\$13,440.00	\$1,120.00	
Young Child 5 days a week – 12 months		\$16,800.00	\$1,400.00	
Preschool 2 days Tues/Thurs -12 months		\$6048.00	\$504.00	
Preschool 3 days M/W/F – 12 months		\$ 9,072.00	\$ 756.00	
Preschool 4 days – 12 months		\$ 11,520.00	\$ 960.00	
Preschool 5 days – 12 months		\$14,400.00	\$1,200.00	
		Sibling discount10%		



**Fee Schedule for Elementary School:**

Annual Materials fee is due upon enrollment. \$350 per child / \$200 per sibling

Class	Number of Students	Annual Tuition	Monthly Payment plan	Total
TK & Kindergarten 5 full days		\$12,500.00	\$1,250.00	
First- Third Grades		\$11,500.00	\$1,150.00	
Fourth - Sixth Grades		\$11,500.00	\$1,150.00	
		Sibling Discount 10%		

**Financial Aid:**

Tara Redwood School values a diverse economic community. We understand that the tuition can be difficult for some families. Through donations, and fundraising we are able to support a certain number of families with financial aid. Financial aid is based on a family’s economic needs, which are assessed through independent organization, *Financial Aid for School Tuition (FAST)*. The link to FAST can be found on our website. [www.tararedwoodschool.org](http://www.tararedwoodschool.org),

**Financial Aid FAQs**

- Financial Aid is available to elementary school families who are economically burdened. Financial aid is need based and all students’ families who receive aid must complete the FAST application. Please click [here](#). For the application, or go to the Tara Redwood School Website under admissions for the link there.

Allowances are made for families with more than one student attending the school and have a greater financial need and burden.

- Fast Applications are Due at the same time registration is due
- Families have 10 business days to accept or reject the offer
- The FAST application fee is \$43.00 and is non-refundable and payable online with application
- Details on tax information needed to apply can be found at the FAST website [here](#).
- Please check the box on your enrollment form indicating that you will be applying for financial aid

It is important that you complete the online forms and apply for financial aid by April 14, 2017 in order to receive priority consideration as a returning family. After that date the financial aid team reviews and awards aide to new students.



## **Tuition Insurance – Tuition Refund Program**

The tuition refund plan is important to you and to Tara Redwood School. Tara Redwood School requires full payment for all fees for the year in which you are attending. These fees are due and payable in order for your child(ren) to remain in the school. The overhead expenses of the school do not diminish if a student departs during the course of the year. Deductions or remission of tuition cost will not be allowed by the school for absence, dismissal, or withdrawal for disciplinary, academic, or personal reasons. Your financial obligation to the school is for the full annual tuition as stated in the School's enrollment contract. We are pleased to extend a Tuition Refund Plan to you in order to protect your yearly financial obligation. This program insures fees – (prepaid and due) in the event of separation according to the terms of the policy.

A.W.G. Dewar, Inc. offers this plan for Tara Redwood School. The cost of this plan is 3.3% of your annual tuition fee for the 2017/18 school year. Families who do not pay the total annual tuition fees by August 31, 2017 must participate in the Tuition Refund Plan.

- Participation is mandatory unless tuition is paid in full at the beginning of the year. Payment for the insurance plan is due in full at the beginning of the year.

## **Before and Aftercare Fees:**

Morning care at Village Campus commences at 8:00am 5 days a week

- Full time \$160 monthly
- Part time \$8.00 per day
- Drop in \$10.00

Aftercare commences at 3:00p.m. And ends at 5:30 p.m.

- Full-time: 4-5 days a week. - \$300 monthly
- Part time: 2 or 3 days a week. - \$125 monthly – 2 days, \$180 monthly – 3 days
- Drop-in: Drop-in aftercare is available for students on an as needed basis. It is for those students not picked up at dismissal time and for aftercare requested on the same day (\$15 per day)
- Students not picked up by 3:00-3:15 pm will be added to aftercare that day and charged \$15.00
- If you arrive for pick up past 5:30 there will be a \$20 late fee charge every 30 minutes



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## **Bus Fees:**

Before and Afterschool Bus Service

Optional morning and afternoon transportation is available to families at an additional cost (Fees are for the full school year)

## **Morning Pick ups - Tuesdays and Thursdays.**

Scotts Valley - Surf City Coffee, 6006 La Madrona Drive, by highway 17 - 8:15 AM

Santa Cruz - Whole Foods, Grocery Store, 911 Soquel Ave, Santa Cruz – 8:25AM

Soquel Village Campus to Redwood Campus, - 8:40AM

## **Afternoon drop offs - Daily**

Santa Cruz, - Whole Foods Grocery Store, 911 Soquel Ave, Santa Cruz - 3:35/40PM

Santa Cruz - Mission Plaza Park - - 3:50/55 PM

Santa Cruz - Bay View School - 4:00/05PM

- Full Time - Any Time Pass: \_ \$750 annually
- Part time Pass up to 3 days a week: \$500 annually
- Drop In Rate \$4.00 per ride –If your child needs a one time/drop-in ride, rides will be provided for a morning or afternoon ride from our different locations – Pay in advance in the office cash or check. (Max -8 drop in rides, and then a bus pass must be purchased)

## **\*Village/ Redwood to/from only passes\***

Used for transportation between Redwood Campus and Village Campus

Morning 8:40 pick up @Village

Afternoon 3:15 drop off @ Village

- Full time – Any Time pass \$225 annually
- Part time – 3 days a week \$175 per year
- Drop In Rate \$2.00 per ride –If your child needs a one time/drop-in ride, rides will be provided for a morning or afternoon ride village/redwood transfer – Pay in advance in the office cash or check. (Max -8 drop in rides, and then a bus pass must be purchased)

Please use the attached form to sign up for the bus pass which best suits your needs

## **Additional Family Financial Expectations**

Tara Redwood School tuition is offered at approximately 85-90% of what it actually costs to run the school and educate our students. The tuition is established at this rate in order to make a Tara education financially possible for a greater number of families

It is imperative that each family helps to make up that gap in costs through participating in school fundraising drives held each year.



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If you are able to participate financially in only one school fundraiser this next year, please make our Annual Giving Campaign the one you support.

We offer multiple fundraising drives that are fun and engaging to participate in and we expect 100% participation in one or more of these endeavors in order to keep our tuition reasonable and our school operations and offerings possible.

### **Parent Participation**

Tara Redwood School is a collaboration between administrators, teachers and parents. It takes our entire community to make this school operate at the level that best serves our students, while keeping tuition low. It is with our amazing community working together that we are able to provide children with a supportive, loving, and safe environment to thrive in.

To make this happen, each family is assigned a classroom, campus or community job. In the future, family jobs will be self-selected near the end of the school year, allowing priority selection for returning families. Doing your family job consistently and proficiently is essential to the running of the school, as parents are key components to many parts of our program.

Enrollment at Tara Redwood requires that families agree to:

- Actively participate through performing a family job
- Fulfill your family's parent participation requirement by:
- Working the minimum of 30 hours per year (15 hours for 2 day families) volunteer time in a community or classroom job

or

- Buy out a partial or whole portion of your hours
- In the event that your family is not able to fulfill the parent participation requirement, paying a fee of \$50 per hour can compensate for hours not volunteered. If your family cannot fulfill any hours, a buyout option will be considered for the entire 30-hour requirement, and a \$200 buyout fee will be assessed in addition to the hourly offset of \$50 per hour.

Participate / Attend the following events:

- Back to School Night (start of the school year)
- Beach Gathering (Early Fall)
- Parent training (offered in the fall 6- 8 week class)
- Harvest Festival (Late October)
- Winter Concert
- School Auction
- Parent conferences:
- Spring Picnic (Spring)
- Hike for Peace
- Classroom Play Performances



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## **Tara Redwood School Fundraising efforts this year**

During the summer months Tara runs a summer camp in addition to the year round preschool classes to offer our unique curriculum to the greater public and to lessen the overhead deficit we incur during the summer months.

2016/17 paid off our \$22k school bus which we use daily for – transportation to and from school for students, – as well as daily rides to playgrounds and of course field trips too.

We were able with your fundraising support to offer families over \$70,000 in financial aid and scholarships for the elementary students for the year.

We grossed \$40k at our Annual Auction Fundraiser, 10+% of that money went directly into our scholarship fund.

The Cayton Foundation - Donated \$20,000 to the school

We raised \$1,500 during our annual Toyota fundraiser

## **Tara Redwood School Compassion in Action**

The total raised from our Compassion Card fundraiser equaled \$1,650.

Funds from this fundraiser go to Compassion in action projects at the elementary level, and to classroom supplies at the Preschool level.

Our Hot lunch program raised \$1,600. These funds were used for our compassion in action programs. The children decided to send the funds to the following organizations:

- Jane Goodall Institute,
- Pregnant Mare Rescue
- Jacobs Heart.
- Friends of the Rainforest
- Save our Shores
- The SPCA
- Elephant Sanctuary





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### **Why is Fundraising for Tara Redwood School important? We pay tuition...**

Tara Redwood School is a Non-Profit School. Our largest revenue source to run Tara Redwood School comes from tuition and fees, which typically cover 85 -90% of our operating costs.

Our Annual Auction, Drive for Schools, Annual Giving Program and Hike for Peace are some of the fundraisers we do to help make up the 10-15% gap to balance our operating budget. By participating in these events you are contributing to the true cost of the school with tax-deductible contributions.

We receive support from a network of Alumni Families, friends and grandparents that value the school, as well as ask our current parents, guardians, employees and students to contribute to the fundraising efforts.

### **New Family and Sibling Incentive Program:**

We like to reward our current families who are able to refer new students who enroll. A referring family will receive a one-time credit to their account if:

1. New Family Referral - A referral credit amount of \$1000.00 will be offered to a current family for each new family they refer who enrolls one or more students for a full year.
2. New Sibling enrollment - A sibling enrollment credit of \$500.00 for each new sibling within a current family who enrolls for *the first time* for a full year.
3. Partial year referral - A partial referral credit prorated will be offered to a current family for each new family they refer who enrolls one or more students for a full year.

When a new family enrolls – make sure they designate the referring family on the registration paperwork. Credits will be made to the referring families account 30 days after the new students start date.

### **Remember: To receive early discount registration -**

- Complete and turn in your registration contract and forms by April 13<sup>th</sup>
- Complete the Financial Aide application by March 31<sup>st</sup>.
- Pay your registration fee by April 13<sup>th</sup> postmarked, delivered, or charged in office