



# Tara Redwood School

NON-PROFIT ORGANIZATION

KNOWLEDGE, STRENGTH & COMPASSION

## ENROLLMENT CONTRACT 2018 / 2019 ACADEMIC YEAR

This contract is effective as of \_\_\_\_\_ 2018 between Tara Redwood School 5810 Prescott Road, Soquel, CA 95073 (hereinafter referred to as the school) and \_\_\_\_\_ (hereinafter referred to as the parent, for the guardians of \_\_\_\_\_ Student) for the 2018 – 2019 school year.

This Contract refers to the academic year 2018 – 2019 or any part thereof. The Parent agrees to the terms and conditions governing enrollment and agrees to pay a total of \_\_\_\_\_ to the school as assessed below.

In consideration of the acceptance of the Enrollment Contract by Tara Redwood School the undersigned agrees to pay the required fees as specified below:

1.	\$	Tuition: Preschool Days per/week: TK/K - 5th
2.	\$	Enrollment Fee –Early by March 30 Regular by April 30
3.	\$	Annual Materials fee – Due August 31
4.	\$	Tuition Refund Insurance Fee 3.3% of annual tuition - Due August 3
5.	\$	Beforecare/Aftercare Pass
6.	\$	Annual Bus Pass
7.	\$	Parent Participation buyout \$1,500
8.	\$	TOTAL

Annual Payment

Semi Annual Payment

Monthly Payment

Total Amount Due on August 31, 2018 will be 3+4+6+ (9- *if choosing* 10/12 monthly payments option) in the amount of \_\_\_\_\_. The remaining balance will be paid in \_\_\_\_\_ payments of \$\_\_\_\_\_ Date(s) first or 10th \_\_\_\_\_ paid directly to the school.

Auto Debit Program -  Please continue to use my current auto debit information  Please use enclosed auto debit information

### Financial Obligations to the School

I understand that my obligation to pay the fees for the full academic year is unconditional and that after August 1 no portion of fees paid or outstanding will be refunded or canceled in the event of absence, withdrawal or dismissal from the school of the above student.

### Tuition Refund Insurance Plan

In view of this obligation, I understand that the Tuition Refund Plan is being made available to me at this time to protect my yearly financial obligation under the terms of the Enrollment Contract. This program insures fees (prepaid and due) in the event of separation according to the terms of the policy.

I have received and read the enclosed brochure detailing the terms and conditions of coverage concerning this Plan. It is imperative that Box A or B below is checked for each child enrolled.

**Note: Participation is required unless the full annual charges are paid by the opening day of School, in which case the Plan is elective.**

**A.** I wish to participate in the Tuition Refund Plan. The premium rate is 3.3% of the annual fees. I authorize the School to process and collect any claim payment to which I am entitled under the Tuition Refund Plan and credit it to my account, paying any excess to me.

**B.** I do not wish to participate in the Tuition Refund Plan, by paying tuition in full before by August 31<sup>st</sup>. I understand that no refund or cancellation of the yearly fees will be made by the School for absence, withdrawal or dismissal before the end of the school year and herewith agree to assume full responsibility for the full annual fees.

### Additional Financial Agreements

I understand that in signing this Enrollment Contract for the coming academic year, I am agreeing to accept the rules and regulations of the School as stated in the current catalog and the rule concerning payment of fees as referred to above. Furthermore, I agree to the policy of the School that:

· Student may not continue to attend classes if tuition and fees are not paid by the stated deadlines.

· Student will not be accepted for the following year if there is an outstanding balance on the account.

· Parent agrees to a \$20 late fee if monthly fees are overdue by 20 days.

The parents or guardians in writing, as specified within this Enrollment Contract, may cancel enrollment, without penalty (except forfeit of the Enrollment Deposit Fee) prior to August 1. If enrollment is canceled after August 1, parents or guardians financially responsible for the student are obligated to pay the full annual charges.

In order to reserve a place for your child, the School must receive both copies of this Enrollment Contract and your Enrollment Deposit Fee no later than April 30<sup>th</sup>. One copy will be countersigned and returned by this office.

Tara Redwood School shall have the right to legal action for collection of school fees and that parents will be responsible for all costs of collection.

The undersigned agrees to release and hold harmless, Tara Redwood School, its agents and employees from all claims, damages or other liabilities for injuries to my child, which are not the result of gross negligence by this school, its agents or employees. The undersigned also agrees to indemnify the school for damages by my child.

**Other Agreements**

1. Grade Level and classroom placement are determined at the discretion of the School.
2. If school must be cancelled due to circumstances beyond the control of the school (earthquake, fire, electrical outage, road closure, hazardous driving conditions), the School reserves the right to cancel a school day, or alter dates or suspend its duties, obligations and performance under this Agreement, as deemed appropriate by the School's officials in charge of safety.
3. Student is not permitted to attend classes without having met all California State Health regulations. This includes immunization forms and physicals on file by August 31<sup>st</sup>.
4. Parent hereby gives permission and consent for the Student to participate in educational and recreational field trips for which transportation will be provided for by school staff and parent volunteers in their private automobiles and on private insurance, as well as School Bus and walking trips. Parent further releases and holds the School harmless from any liability for accidents that may occur while the student is on a field trip, resulting from ordinary negligence.

This contract shall be interpreted in accordance with the laws of the State of California.  
My signature below affirms that I have read, understand and accept the terms and conditions of this contract.

Signature of Parents or Guardians Financially Responsible for Student:

Date \_\_\_\_\_

1. Parent \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

2. Parent \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

ACCEPTED: Tara Redwood School on Date: \_\_\_\_\_

By: \_\_\_\_\_ Signature: \_\_\_\_\_